

## Agenda Items:

<b>Meeting:</b>	<b>Animal Welfare and Ethical Review Body (AWERB)</b>		
<b>Date:</b>	07 May 2024	<b>Time:</b>	09:30 – 12:30
<b>Location:</b>	University meeting room		
<b>Members present:</b>	AWERB Chair / Named Information Officer (NIO) NACWO Chair of BRF User Forum NASPA Chair NEER NTCO/HOLC PIL representative Statistician Research Integrity and Governance (RIGO) officer Independent, external lay member Communication's team representative		
<b>In attendance:</b>	AWERB Secretary		
<b>Minutes:</b>	AWERB Secretary		
<b>Acronyms</b>	AWERB – Animal Welfare and Ethical Review Body BRF – Biomedical Research Facility ECR – Early Career Researcher FEO – Favourable Ethical Opinion HOLC – Home Office Liaison Contact NASPA - Non-Animal in Scientific Procedures Act NACWO – Named Animal Care and Welfare Officer NEER – Non-Establishment Ethics Review NIO – Named Information Officer NVS – Named Veterinary Surgeon PILh – Personal Licence (holder) PPLh – Project Licence (holder) PELh – Establishment Licence (holder) RIGC – Research Integrity and Governance Committee RIGO – Research Integrity and Governance Office SAGE-AR – Self-Assessment for Governance and Ethics – Animal Research URIC – University Research and Innovation Committee		

Item		Action #
1.	<p><b>Welcome and Apologies</b></p> <p>Apologies received from PELH &amp; AWERB Deputy Chair</p> <p>AWERB Chair provided update on Committee Membership: previous PELh and one member have stepped down from the committee. Both were thanked for their contributions.</p>	<p>Apologies for absence to be sent to Chair in advance of meetings. <b>(ALL)</b></p>
2.	<p><b>PPL Amendment PP0204823</b></p> <p>9.40-10.00 AWERB Committee reviewed the documents and collated queries/concerns.</p> <p>10:00-10:30 PPLh presented and took Committee questions.</p> <p>10:30-10:50 Committee post discussion &amp; agreement of actions.</p> <p>AWERB Committee discussed, and agreed by majority vote to approve subject to amendments:</p> <ul style="list-style-type: none"> <li>- Humane end point to be determined</li> <li>- Study to be adjusted to severe, or a strong reasoning to be provided by the PPLh as to why it should remain as moderate.</li> <li>- Further clarity should be provided on the different experimental 'pathways' animals may take and how this impacts what animals' 'experience'.</li> <li>- More detail needed on the power analysis</li> <li>- Confirmation needed - % of non-responders that will be removed from the experiment.</li> <li>- PPLh to confirm animal numbers with statistician</li> </ul> <p>Majority of committee approved PPL subject to satisfactory addressing of points raised. There was one dissenting vote: individual felt that harm did not outweigh the benefit of the study.</p>	
3.	<p><b>End of Project review PPL P66872B4D</b></p> <p>AWERB Committee reviewed and signed off as complete</p>	
4.	<p><b>Approval of minutes and Update on actions from previous meeting</b></p> <p>Minutes of the previous AWERB meeting (held on 07/03/24) were circulated for final approval via email prior to the meeting; Comments to be sent by email. Action log will be removed from the official version prior to publishing on BRF website.</p> <p>2/24 PPL P6682B4D end of licence form was submitted. AWERB Committee agreed acceptable.</p> <p>4/24 PP8648098 – request made for more details about grant submissions. AWERB chair to chase licence holder</p> <p>6/24 Revisions to PP7099312 amendment – minor edits completed.</p> <p>7/24 Deputy NVS role recruitment process will now be actioned by PELh.</p>	
5.	<p><b>Discussion: Scope/nature of ethical review processes</b></p> <p>AWERB Committee agreed that NASPA will continue to approve/decline the Schedule One NASPA applications. The NASPA chair will inform the</p>	

	BRF of any approved applications. The NASPA chair will also inform the AWERB Committee of any approved applications via the named person reports. Webpage will continue to be updated.	
6.	<p><b>Key points from Named Person reports:</b></p> <p><b>NVS</b> nothing to report</p> <p><b>NACWO</b> Provided update on the number of mice currently in the facility. Provided brief update on recent activities/workshops. Shared link to (Housing, Handling &amp; Habituation) initiative Webinar.</p> <p><b>HOLC</b> Reported on PP0204823 &amp; PP7099312 amendments.</p> <p><b>NIO</b> Advised the Committee that the University of Surrey will undergo an internal tissue audit in June 2024.</p> <p><b>NASPA Chair</b> Reported on recent applications (NASPA-2324-09, NASPA-2324-10 &amp; NASPA-2324-11). Provided brief update from previous meetings &amp; activities.</p> <p><b>NEER</b> Provided updates on a recent application (ref. OUT088). Nothing to report from previous meetings &amp; activities.</p> <p><b>User forum Chair</b> No forum meeting since last AWERB so little to report.</p>	
7.	Any other business	
	Chair thanked everybody for their contributions and closed the meeting.	
<b>Next AWERB Committee Meeting</b>		
0930 – 1230, 11 <sup>th</sup> July 2024, on Teams		