Information Sheet
(Patient)

Evaluation of Therapeutic Radiographer Independent Prescribing & Dietitian Supplementary Prescribing

Dear Sir/Madam

You are being invited to take part in a research study. Your participation in the project is entirely voluntary. Before you decide to participate it is important that you understand why the research is being done and what it will involve. Please take the time to read the following information carefully. Talk to others about the study if you wish. If there is anything that is not clear, or you would like to know more about, please contact Nicola Carey using the details provided at the end of this sheet. Thank you for reading this information.

What is the purpose of the study?

Recent changes to the law mean that, dietitians and therapeutic radiographers have been able to undertake training so that they can prescribe medicines. It is hoped that by taking on the prescribing role, patients will be able to access medicines faster and so be provided with a better service. This research project, carried out by the University of the Highlands and Islands, the University of Surrey, Brighton and Sussex Medical School, University College London Hospitals NHS Foundation Trust and University Hospitals Bristol NHS Foundation Trust, sets out to evaluate this change in provision.

Aim of the study

The aim of this study is to see if there are any differences in the cost or quality of care between dietitians and therapeutic radiographers who are trained to prescribe medicines and those who have not received this training. The findings of this research will help inform the future development of dietitian and therapeutic radiographer prescribing.

Why have I been invited to take part in the study?

You have been chosen to take part because you are receiving care from a dietitian or therapeutic radiographer who is involved in the research project. We are interested in your experiences of this care. The research is taking place in up to 8 different locations across England.

What will happen to me if I take part?

The research nurse will answer any questions you may have and if you then decide to take part in the study, he/she will ask you to sign a consent form.

During this process you will be asked if you are willing to participate in any of the following:

1. Completing a questionnaire after your consultation. If you decide to take part, you will be asked for your consent to pass your contact details to our research team at the University of Surrey. We will ask you to complete a questionnaire either online, on a paper copy or over the telephone. This should take 10-15 minutes and includes questions about the care you received from the dietitian or therapeutic radiographer. If you choose to complete the questionnaire by hand, your completed questionnaire can be handed back to staff after your appointment or returned to us using a stamp addressed envelope.

2. A telephone interview with an experienced researcher. The interview will take place at a time that is convenient to you and should last around 30-45 minutes. In the interview you will be asked about your consultation experience and your views and/or experience of prescribing by dietitians or therapeutic radiographers. We will also ask you to talk us through each of stage of your experience starting from arranging the appointment/ consultation, through to if/when you received your medication. With your permission the interview will be audio-recorded and transcribed using a specialist service. Only a small number interviews will be conducted and you may not be asked to do this.

   If you agree to take part in both the interview and the questionnaire over the phone, these can be carried out at the same time and, with your permission, the call will be audio-recorded and transcribed using a specialist service.

3. Having a researcher look at relevant sections of your medical notes to collect data for research purposes. Only a random selection of patient notes will be looked at in this way.

You may decide that you are happy to participate in some of these activities but not others. This is OK, just let the researcher know.

What happens if I do not want to take part or if I change my mind?

No, you do not have to participate. If you do participate, you are free to withdraw at any time without giving a reason. Your decision about this will not affect the standard of care you will receive.

You are free to withdraw from the study at any time, without giving a reason. If you wish to withdraw from the study, data already collected can only be withdrawn up to one month after its date of collection. Following this time, data will be fully anonymised and it will not be possible to remove the information you have provided. All personal information provided by you will be deleted.

What are the possible benefit and risk of my taking part?

There are no disadvantages other than the time it takes to complete the questionnaire or for the researcher to interview you. You may not benefit directly from taking part, however you will be contributing to research which investigates an important question. Findings will contribute to the evidence base of dietitian and therapeutic radiographer prescribing and inform future developments in health service delivery.

How is the project being funded?

This study is funded by the National Institute of Health Research as part of the Policy Research Programme. This study has been reviewed and given a favourable opinion by the University of Surrey Ethics Committee and the HRA Camberwell St Giles Research Ethics Committee.

Will my participation be kept confidential?

All information collected during the course of the research will be kept strictly confidential and personal data will be managed in line with current Data Protection Laws. Your name and any identifying information will not be identified within the findings of the research. Identification codes will be assigned to the data to maintain your anonymity. Data will not be shared outside the research team or transferred outside the UK.

We are responsible for making sure your participation is kept confidential and any data is kept secure and used only in the way described in this information sheet. Your information may be subject to review for monitoring and audit purposes, by individuals from the University of Surrey and/or regulators who will treat your data in confidence.

The information which is given will be kept confidential but the research team may have to pass on information in accordance with the local safeguarding policy if there is a concern for anyone's safety and welfare.

Additionally, if during the course of this study the researchers are alerted to something that may be considered bad practice, or that may place patients at risk, it is the duty of the researcher to decide on appropriate action which may involve reporting the incident to the health care practitioner or manager in charge

What if you have a query or something goes wrong?

If you are unsure about something you can contact the research team for further advice using the contact details at the bottom of this information sheet.
However, if your query has not been handled to your satisfaction, or if you are unhappy and wish to make a formal complaint to someone independent of the research team, then please contact:
Research Integrity and Governance Office (RIGO)
Research and Innovation Services
University of Surrey
Senate House, Guildford, Surrey, GU2 7XH
Phone: +44 (0)1483 689110

Email: rigo@surrey.ac.uk

The University has in place the relevant insurance policies which apply to this study. If you wish to complain or have any concerns about any aspect of the way you have been treated during the course of this study, then you should follow the instructions given above.

Your Personal Data

What is personal data?
'Personal Data' means any information that identifies you as an individual. We will be collecting and using some of your personal data that is relevant to completing the study and this section describes what that means. The information that is collected will include your name, contact details, age, gender and geographic location which is regarded as 'personal data'. This information will be used as explained in the 'What is the purpose of the study' section above.

We will also collect special category personal data related to your healthcare. This will include your ethnic origin, information about your health–from your patient record. Information from your patient record will be anonymised and will contain details of prescriptions issued, relevant treatment or clinical guidelines.

Who is Handling my personal data?
The University of Surrey, as the sponsor, will act as the 'Data Controller' for this study. The research team will process your personal data on behalf of the controller and are responsible for looking after your information and using it properly.

What will happen to my personal data?
As a publicly-funded organisation, we have to ensure when we use identifiable personal information from people who have agreed to take part in research, this data is

processed fairly and lawfully and is done so on the basis of public interest. This means that when you agree to take part in this research study, we will use your data in the ways needed to conduct and analyse the research study.

All project data related to the administration of the project, (e.g. consent form) will be held for at least 6 years and all research data for at least 10 years in accordance with University policy and then destroyed. Your personal data will be held and processed in the strictest confidence, and in accordance with current data protection regulations. Details such as your name will be kept confidential within the research team and not revealed in the findings of the research.

Your rights to access, change or move your information are limited, as we need to manage your information in specific ways in order for the research to be reliable and accurate. If you decide to withdraw from the study, we may not be able to withdraw your data. We will keep and use the minimum amount of personally-identifiable information about you that we have already obtained in order to complete the study.

You can find out more about how we use your information at [https://www.surrey.ac.uk/information-management/data-protection and/or by contacting dataprotection@surrey.ac.uk].

What if I want to complain about the way my personal data is handled? If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer Suzie Mereweather, who will investigate the matter (dataprotection@surrey.ac.uk) . If you are not satisfied with our response or believe we are processing your personal data in a way that is not lawful you can complain to the Information Commissioner's Office (ICO) (https://ico.org.uk/). For contact details of the University of Surrey's Data Protection Officer please visit: https://www.surrey.ac.uk/information-management/data-protection

What will happen to the results of the research study?
The study will take three years to complete. Information about study progress and its findings will be available through the dedicated study website https://www.surrey.ac.uk/research-projects/evaluation-supplementary-prescribing-dietitians-and-independent-prescribing-radiographers. Findings will be published in academic journals for healthcare professionals and presented at conferences

We will provide a summary of the findings to the clinic to display and we are happy to provide you with a written copy of the findings if you request this.

Will my data be used for future research?
Your data will only be used in relation to the specified activities above and not for any other purposes. No identifying information about any participant will ever be divulged

in any reports, papers or presentations resulting from this study and all disseminated findings will be anonymised.

Who should I contact for further information?
If you have any questions regarding this study please contact me using the details below.

Thank you for taking the time to read this information.

Yours Sincerely

Dr Nicola Carey (Principal Investigator)
Head of Department of Nursing and Midwifery
UHI Institute of Health Research and Innovation,
Centre for Health Science,
Old Perth Road,
Inverness
IV2 3JH
Tel: +44 (0)1463 279562
E mail: nicola.carey@uhi.ac.uk

Thank you for reading this information sheet and for considering taking part in this study.